

ASEN 2704 Spring 202

Required Equipment

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students to demonstrate and practice than just getting the right answer. This policy is meant to benefit the student, as if you have the wrong final answer, this work will be used to give you partial credit based on your understanding of concepts and your engineering approach to problem formulation.

- Expect new material to be presented in the lecture periods. Exams can cover all material in the course including lectures, application problems, homework, and reading assignments.
- Collaboration on quizzes, using another student's work as your own, allowing another student to use your work as their own, or accessing prohibited external resources during a quiz is considered academic dishonesty and will not be tolerated. If you are caught in any of these activities, you will be reported to the Honor Council, and if found guilty, may receive an academic penalty up to failure of the course depending on the nature of the dishonesty.
- Regrade requests must be submitted to the professors within 1 week of the grade posting to Canvas. Regrade requests should be submitted through Gradescope using the regrade request functionality. Regrade requests should not be e-mailed to any member of the instructional team. Regrade requests are only considered if you believe there was an error in the grading of your quiz per the written rubric. Regrade requests are not to argue against the grading rubric, as we carefully design this for each quiz.
- Quiz Dates:
 - Aircraft Quizzes
 - μ Aero Quiz 1: Monday, 6 Feb 23
 - μ Aero Quiz 2: Monday, 27 Feb 23
 - Spacecraft Quizzes
 - μ Space Quiz 1: Monday, 3 Apr 23
 - μ Space Quiz 2: Monday, 24 Apr 23
- x Make-up quizzes will not be granted unless for extreme issues outside of student's control that could not be prevented with prior deconfliction. Determination will be on a case-by-case basis by the instructors.
 - Reasons that DO NOT warrant a make-up exam include (but are not limited to):
 - f Social Events / Family vacations
 - f Club Activities
 - f Travel arrangements for breaks (you must consider your academic calendar before making these arrangements)
 - To better support your overall college experience and growth, we will work with you to enable participation in the following:
 - f Aerospace / Engineering conference or event participation where you are actively presenting or are part of a team that is actively participating.
 - f Intercollegiate athletic competitions where you are an active team member.
 - A student who requests multiple missed quiz make-ups during the course may be denied a make-up quiz. All make-up quizzes must be completed w/in 3 work-days from original quiz date. No remote quiz options will be provided unless physical attendance is not possible for a make-up.

Final Exam Policies

The final exam will be comprehensive and cover both aircraft and spacecraft portions of the course. The total grade for the final exam can be used to replace the lower of your aircraft quizzes and the lower of your spacecraft quizzes. You cannot use the final exam to replace both of either the aircraft or spacecraft quizzes. If your total score on the final exam is lower than any of your lowest aircraft or spacecraft quiz scores, your original quiz grade will remain unchanged. The final exam is optional. Students are not required to take the final exam and the final exam will not be counted towards your grade on its own.

x The final exam will take place at following university scheduled final exam time
o 9 May 23 from 7:30 10:00 am (location TBD).

x For any questions regarding final exam policies, please refer to the CU Final Exam Policy:

<https://www.colorado.edu/policies/final-examination-policy>

Homework Policies

Homework assignment will be assigned prior to each quiz. These assignments will be graded for completion and a select few problems will be graded in full (randomly chosen by instructor). The purpose of homework is to provide you application problems to reinforce concepts and allow you to practice a structured methodology for problem formulation and solving. Accomplishing all homework is vital for you to be successful on the quizzes and final exam.

- All homework questions must be submitted to the course Slack workspace under the appropriate homework assignment/question. No homework questions should be emailed to the

2. We reserve the right to make changes to the weekly course schedule based on occurring events that require different dispositions. We will give sufficient advance notice through announcements in class and posting on the web. Changes to this syllabus and assignments-table may be announced at any time during class periods. We will post the current syllabus and assignments-table on the web. Both are dated in the footnote.
3. Canvas will be used to send out announcements, to provide comments to you daily on class activities, and to provide general information about course assignments.
4. Rationale for course assignments and evaluations
 - x Reading assignments are to be completed before viewing the lecture. The lectures will help clarify and supplement your reading and to prepare you for homework assignments and quizzes.
 - x Homework reinforces the mental processes that help you to become proficient in a subject. In addition to the assigned homework, we encourage you to work additional problems for practice and make summary notes for yourself. Before beginning any homework assignment, you should read the relevant text sections and work through the examples in the text.
 - x Quizzes provide a comprehensive gauge to determine what you have learned individually.
 - x A comprehensive final reinforces the value of revisiting and recalling concepts and material from the entire course to reinforce long-term retention and learning.

CLASSROOM BEHAVIOR

Both students and faculty are responsible for maintaining an appropriate learning environment in all instructional settings, whether in person, remote or online. Those who fail to adhere to such behavioral standards may be subject to discipline. Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with race, color, national origin, sex, pregnancy, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation or political philosophy. For more information, see the classroom behavior policy, the Student Code of Conduct, and the Office of Institutional Equity and Compliance.

REQUIREMENTS FOR COVID- 19

As a matter of public health and safety, all members of the CU Boulder community and all visitors to campus must follow university, department and building requirements and all public health orders in place

If you feel ill and think you might have COVID-19, if you have tested positive for COVID-19, or if you are unvaccinated or partially vaccinated and have been in close contact with someone who has COVID-19, you should stay home and follow the further guidance of the Public Health Office (contacttracing@colorado.edu). If you are fully vaccinated and have been in close contact with someone who has COVID-19, you do not need to stay home; rather, you should self-monitor for symptoms and follow the further guidance of the Public Health Office (contacttracing@colorado.edu). Immediately notify your instructors of your illness and we will coordinate with you to mitigate course issues that arise due to illness.

ACCOMMODATION FOR DISABILITIES

If you qualify for accommodations because of a disability, please submit your accommodation letter from Disability Services to your faculty member in a timely manner so that your needs can be addressed. Disability Services determines accommodations based on documented disabilities in the academic environment. Information on requesting accommodations is located on the Disability Services website. Contact Disability Services at 303-492-8671 or dsinfo@colorado.edu for further assistance. If you have a temporary medical condition, see Temporary Medical Conditions on the Disability Services website.

In this course, we schedule separate rooms for students with accommodations to take the quiz. Accommodations will only be provided for a given quiz when the instructor has received the official accommodation letter from Disability Services prior to 48 hours of the quiz. If the student has received an unofficial accommodation letter from Disability Services and emails that to the instructor at least 48 hours before the quiz, then that accommodation will be honored.

PREFERRED STUDENT NAMES AND PRONOUNS

CU Boulder recognizes that students' legal information doesn't always align with how they identify.4 (t)3 (t)-

CU Boulder is committed to fostering an inclusive and welcoming learning, working, and living