## Section 001: Friday at 2:10PM – 4:00PM, Aero N141

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See Canvas for current information about office hours.

- Students are expected to attend all lab sessions in addition to completing all assignments by the requested deadline.
- o Groups are expected to work outside of group lab time each week.
  - . Your background knowledge/experience and other variables may require you to spend additional time. Please plan accordingly by scheduling time on your calendar now. Several factors influence student academic performance and long-term learning. Active engagement in all course activities will contribute to your learning and to success in this course. The instructional team is available if you are seeking more information on how to be successful in this course. Your academic advisor is another helpful resource to assist you in meeting the requirements of this course.
- Individuals are expected to actively participate and contribute to the completion of each lab report. Individuals who fail to participate or contribute meaningfully to their group's lab assignment will receive a low or failing individual grade for this course.
- You can expect your instructor to be courteous, punctual, well-organized, and prepared for lecture and other class activities; to answer questions clearly; to be available during lab or to notify you beforehand if they are unable to attend lab; to provide a suitable guest lecturer when they are traveling; and to grade uniformly and consistently according to the posted guidelines.
- Communication of any medical or studies-related needs of absence that are known (non-emergency) should be communicated as soon as possible, and (when possible) any expected impact to assignments should be coordinated with the instructor prior to, <u>not after</u> the fact, of missing a course deadline.
- Any questions about course content must be sent to the instructional team via Slack. Private student questions or coordination can be handled via direct Slack message to the instructor.
  - Email will not be a primary communication method used in course correspondence for general questions about lab assignments, syllabus & class policy, etc. Emails sent to instructors or TFs on such topics will go unanswered. Students should only email the instructors with questions or concerns regarding individual scheduling conflicts or personal issues. Instead, students are encouraged to use Slack for general questions about lab assignments, syllabus, class policy, etc.
- o Canvas is the official webpage for this course. All general announcements,

to the instructor may go unanswered.

O All correspondence to instructors and TFs will be handled during regular business hours: M-F 8:30-4:30 PM. Any messages sent to the instructional team outside these hours or during the weekend will go unanswered.

There will be 2 lab assignments throughout the semester. At the completion of each lab assignment, groups will be required to submit a PDF which consist of a combination of a detailed lab report, responses to short answer questions, and/or presentations. Details for each lab assignment deliverables will be outlined on the lab assignment document. Additionally, groups will be required to submit their MATLAB scripts and/or functions which they used to generate the results that were presented in the lab report PDF.

- o Instructional team will award credit for active participation in the lab environment in addition to positive peer evaluations. The expectation is that all group members will be present at each lab meeting and contribute meaningfully to the lab assignment. Individuals who do not meet this expectation will not be awarded full credit for peer engagement.
- Each group member is accountable for actively participating in the lab assignment. It is not the duty of individual group members to reach out to passive members and furnish them with a task list. In the event that an individual fails to meet the group's workload expectations, the group is advised to contact the instructor for assistance well before the assignment deadline. Groups are urged to include only those individuals as named authors who actively contributed to the assignment's completion. Sole credit for the assignment will be attributed to named authors.

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## **CLASSROOM BEHAVIOR**

Both students and faculty are responsible for maintaining an appropriate learning environment in all instructional settings, whether in person, remote or online. Those who fail to adhere to such behavioral standards may be subject to discipline. Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with race, color, national origin, sex, pregnancy, age, disability,