

OFFICE HOURS: Tue W

EVALUATION AND GRADING

Multiple techniques and performance measures will be used throughout the course to assess student mastery of the content, competencies, and learning outcomes. Course grades will be determined by the completion of assignments, exams, and discussions, as shown below:

Type of Assessment	
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DISCUSSIONS

EXTRA CREDIT

Up to 50 points of extra credit may be available (= maximum 5% of the course grade) during the semester for completing certain activities. These extra credit opportunities will be available on Canvas

EXPECTATIONS OF INSTRUCTOR

I take my role as your instructor very seriously. I care about how well you do in this course. For that end, it is my commitment to respond individually to the work you submit in this class and to return your work in a timely manner. I typically take a week to grade assignments. If the grading of your work takes longer, I will keep you informed of my progress and make every effort to return your work with feedback as soon as I can. I also believe in protecting Student Privacy Education Rights and Privacy Act and do NOT give out grades on email. You will have to check your grades in the grade book area of Canvas. I will leave comments in the comment box or rubric of the assignment. You must check these comments before you ask me to review your grade.

completed before approval for such an incomplete grade is given. If an instructor grants a request for an incomplete, the instructor sets the conditions under which the coursework can be completed and the time limit for its completion or if the class should be retaken.

For more information, please look up <https://catalog.colorado.edu/undergraduate/grades>

COURSE WITHDRAWAL POLICY

Any student who wishes to withdraw from the course must do so by November 4. For complete information, please visit <https://ce.colorado.edu/resources/topics/courses/withdrawal/generalinfo/>

REQUIREMENTS FOR COVID-19

As a matter of public health and safety due to the pandemic, all members of the CU Boulder community and all visitors to campus must follow university, department and building requirements and orders in place to reduce the risk of spreading infectious disease. Students who fail to adhere to these requirements will be asked to leave class, and students who do not leave class when asked or who refuse to comply with these requirements will be referred to [Student Conduct and Conflict Resolution](#). For more information, see the policies on [classroom behavior](#) and the [Student Code of Conduct](#). If you require accommodation because a disability prevents you from fulfilling these safety measures, please follow the steps in the "Accommodation for Disabilities" statement on this syllabus.

Students who have tested positive for COVID-19, have symptoms of COVID-19, or have had close contact with someone who has tested positive for or had symptoms of COVID-19 must stay home. In this class, if you are sick or quarantined, contact me immediately.

NETIQUETTE

I hope that we will all strive to develop a positive and supportive environment. Due to the nature of the online environment, there are some things to remember:

- Visit the official [Canvas Computer Specifications Page](#) for the latest list of recommended system requirements.
- Visit the [Supported Browsers Page](#)