University of Colorado Boulder

Department of Human Resources

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Acknowledgements

We wish to thank the following faculty, colleagues, and partners:

Purpose

How to Use This Manual

Diversity Search & Outreach Program Manager:

Affirmative Action Officer:

Additional Support and Guidance

Guidebook One: Getting Started

Pre-Search Committee Support – Faculty Searches

Faculty Search Committee Responsibilities

Participation Agreement

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-

Communication with Candidates

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Confidentiality and Disclosures

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-

Inclusive Strategies

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Record Retention

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Note:

- **Search Committee Chair:**
- **Unconscious bias**:

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Tenure Track Faculty Search Plan Checklist

b.

a **Education:**

An earned doctorate by XX date in the field of instructional design or related discipline such as educational technology or instructional systems.

b **Teaching:**

Teaching experience at the college level in a variety of courses in Psychology or Neuroscience is preferred (e.g., include General Psychology, Developmental Psychology, etc.).

The University of Colorado Boulder is committed towards providing equal access to individuals with disabilities. If you are an interview candidate and require accommodations, please contact the ADA Coordinator at: ada@colorado.edu no later than three days before your interview. We will make all reasonable efforts to fulfill requests submitted after the deadline.

- **Provide a search committee contact**:

community, commitment, team player, collaborative, supportive, understands, works with, creative problem solving, commitment, team-orientation, excellence, demonstrated success, dedicated, committed, respected, thorough, attentive, inquisitiveness, follow-through, observant, and insightful.

Consider Including a Diversity and Inclusion Preferred Qualification

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Vetting the Job Ad

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